

# ALCOHOL BEVERAGE PERMIT APPLICATION



TOWN OF SOUTHAMPTON  
PARKS & RECREATION DEPARTMENT

CHRISTOPHER F. BEAN, Superintendent

**PHONE: (631) 728-8585 FAX: (631) 728-8525**

If you would like to provide alcoholic beverages, beer & wine to attendees of your event at no cost and it is a private, "by invitation only" event (family reunion, company picnic, etc.), you must apply for an Alcoholic Beverage Permit. By Town Code, 111-3 SEC. D10, applicants for an Alcoholic Beverage Permit must meet the following criteria:

- Procedures must be written out and included with application to ensure that underage persons and persons under the influence of alcohol will not obtain or consume alcoholic beverages served at the function.
- Procedures are proposed that are likely to secure and supervise the area and participants.
- Alcohol consumption will be limited to certain designated areas in each facility.
- The applicant must agree to provide sandwiches and other food services at the location during the time of consumption in an amount sufficient to serve the number of persons anticipated to attend.
- The applicant must sign that he/she understands and agrees to be personally responsible for and may need to provide financial guarantees to ensure cleaning, trash disposal and/or repairs necessary as a result of the event. The amount of the financial guarantee will be determined by the Superintendent of Parks & Recreation.
- The applicant agrees to indemnify and hold the Town, its employees and agents harmless to the extent allowed by law for all liability claims arising from the event.

Application Date: \_\_\_\_\_

Location: \_\_\_\_\_

Organization or Applicant Name: \_\_\_\_\_ ☐ Profit ☐ Non-Profit

Event Planner/Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Driver's License Number/Expiration Date: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Date of Event: \_\_\_\_\_

What type of alcohol will be consumed/possessed at this function? ☐ Beer ☐ Wine

Alcohol will be served from \_\_\_\_\_ to \_\_\_\_\_.

What food will be provided during the alcohol consumption period? \_\_\_\_\_

What procedures are proposed to supervise the consumption of alcohol to ensure that persons underage or under the influence of alcohol will not obtain or consume alcohol served at the function? \_\_\_\_\_

As a condition of being granted an alcohol beverage permit, I hereby agree to be present at the event at all times and responsible for maintaining order at the facility and grounds. I agree to comply with Town, County and State regulation related to alcohol consumption. I certify that I am 21 years of age or older and the information I have provided here is true and accurate to the best of my knowledge. I understand that kegs and glass containers to consume alcohol are not allowed. I hereby agree to defend, indemnify and hold harmless the Town of Southampton, its officers, officials, employees and agents for all liability claims arising from the event.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

☐ APPROVED

☐ DENIED

OFFICE USE ONLY

PERMIT NO.

REASON: \_\_\_\_\_

FEE REQUIRED: \_\_\_\_\_

CONDITIONS: \_\_\_\_\_

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SUPERINTENDENT OF PARKS & RECREATION

CC: ☐ MAINTENANCE ☐ PUBLIC SAFETY ☐ PARK SUPERVISOR ☐ BEACH MANAGER ☐ POLICE ☐ OTHER \_\_\_\_\_